

Minutes  
Wind Lake Management District Board of Commissioner Meeting  
January 23, 2020

**Present:** M. Bluemel, B. Rosenquist , J. Bellante, R. Mayer, K. Aron and 36 citizens were present. R. Schopp was excused.

J. Bellante called the board meeting to order at 7:00 pm.

**Minutes:** Pg 2 2<sup>nd</sup> para Sentence was incomplete, it should read training should include more than just equipment; it should include weed identification, safety, equipment, etc. The 3<sup>rd</sup> bullet should read \$110,000 instead of \$100,000. R. Mayer motioned to approve the minutes as corrected, second by M. Bluemel, motion carried.

**Treasurers Report:** R. Mayer gave the treasurers report. Motion by B Rosenquist to approve, second by M. Bluemel, motion carried. There are 2 more alum loan payments remaining. There are no additional alum treatment funds coming from the payments by property owners.

**Information and Correspondence:**

The herbicide application form will be mailed to DNR tomorrow.

A letter has been sent to ASDA to inform them that we will no longer need their services for roadside weed pickup.

**Public Comments:** Property owners talked about the problems getting out from Muskego Canal, the weed problems along N Wind Lake Rd and W Loomis Rd near canal, safety concerns, need for the District to own equipment, the need to apply for a grant, who would manage the program, and the difference between how it operates now compared to how it would operate if the District owned the equipment, and who would write the grant.

**Old Business:**

K. Aron presented the information from our contractor on his availability for 2020. The contractor has indicated that he can accommodate our request for the 5 weeks of harvesting. He has put us on the calendar. The contractor will put together an agreement to ensure that the time is ours, and what changes to the 2020 schedule would mean. It is unlikely that they will be purchasing a 2<sup>nd</sup> machine, especially if we decide to buy equipment and would no longer contract with them.

The Town has been discussing the Town disposal site. They have agreed to allow us to dispose of weeds for 2 to 3 weeks of harvesting. There are concerns about the capacity of the site. If the site becomes full, the Town is prepared to shut down our use of the site. Disposal is a long term issue that should be addressed, regardless of whether the District purchases or contracts harvesting.

M. Bluemel distributed letters regarding use of Sportsman's approval of the use of their property; the use of the property next door to the boat launch being agreeable to the adjacent landowner. He located an outdoor storage location for \$500, and an indoor storage site that would be \$1800 per year, with only an annual contract, not monthly. The County was not helpful in locating the restrictions regarding the use of the lot. He has identified a repairman who has 50 year's experience and would be happy to run the maintenance on the harvesters. He has looked at the dump but is not sure what it is that he is looking at as to the potential disposal area. He recommends applying for the grant now before Feb 1 so that we will know exactly what the costs will be. There are concerns that all the inland lake funding will be cut and that it will all go the Lake Michigan shorelines. It takes 3 to 4 months to finalize any grant. The district would have final budget numbers by the annual meeting, rather than having other informational meetings.

Concerns from the audience and the board were expressed about the lack of a final budget, how the charges would be appropriated and how the program would remain within the budget. Some believe the budget should be finalized before applying for a grant.

M. Bluemel made a motion to apply for a Recreational Boating Facilities Grant from DNR, second by B. Rosenquist. After further discussion, motion carried. M. Bluemel read the grant resolution authorizing the board's application and designating that M. Bluemel is to apply for the grant on behalf of the board; and the chairman is authorized to sign the grant agreement on behalf of the board. Motion by M. Bluemel to approve the resolution, second by B. Rosenquist, motion carried. M. Bluemel will submit the grant application to DNR before Feb 1, and will provide copies of all paperwork to K. Aron.

**New Business:**

The District has received a request to consider annexing a small parcel of land along the existing District boundary along Johnson Ct. The property owner owns both parcels and wants to combine his two parcels. Because they are each in different tax districts, he has been told he cannot combine them. One solution is to attach the parcel into the WLMD and then they could be combined. There is no affect on WLMD and will not change anything for the District. Motion by M. Bluemel, second by R. Mayer to approve the attachment if the landowner decides to pursue that option. Motion carried.

The meeting adjourned at 8:45 pm. Next meeting was changed to February 20, 2019 because of board member scheduling conflicts.

**Minutes**  
Wind Lake Management District Board of Commissioner Meeting  
February 20, 2020

**Present:** M. Bluemel, B. Rosenquist, J. Bellante, R. Mayer, R. Schopp, K. Aron and 12 citizens were present.

J. Bellante called the board meeting to order at 7:00 pm.

**Minutes:** It was requested to add “unanimously to the grant vote. R. Mayer motioned to approve the minutes as amended, second by M. Bluemel, motion carried.

**Treasurers Report:** R. Mayer gave the treasurers report. The payment for the alum loan will be made next month. Motion by M. Bluemel to approve, second by B Rosenquist, motion carried.

**Information and Correspondence:**

K. Aron presented a letter from Racine County approving the use of the launch property for the storage of a harvester if one is purchased. Because of the request and the approval of the adjacent landowner, the Development Services Superintendent of the County issued the letter approving the parking of the harvester off season, as well as the pier and parking if needed during the summer. They will not require a conditional use for the activities.

**Public Comments:** None.

**Old Business:**

K. Aron presented the information from our contractor on his availability for 2020. The contractor agrees to the schedule for 2020 but would like a 3 week lead time for any changes to the schedule. The contractor submitted a proposal for 1, 3, and 5 year contracts. The price per hours goes down for the additional years. In addition, he would purchase an additional machine if we agree to a 3 or 5 year contract. Both machines would then work on the lake on our requested schedule. The district would give him a deposit. The 2<sup>nd</sup> machine is the same size as what we have been considering to purchase. The contract is not a guaranteed-minimum hours contract. It just reserves our spot on the calendar. M. Bluemel expressed surprise that the contractor would guarantee the reduced price for a 5-year agreement. It is unknown if the contractor could have the 2<sup>nd</sup> machine in time for this year’s harvesting. M. Bluemel motioned to approve Option 1, including the deposit, for 5 weeks, and the discussion on the multi-year options would be discussed further at the next meeting. Second by B. Rosenquist, motion carried.

The grant application has been submitted to DNR. The grant meeting is in mid-April. M. Bluemel will get the paperwork copies to K. Aron once we receive word that the paperwork is complete. No other research has been done on the other harvester acquisition issues.

R. Schopp has said the Town has been discussing the use of the Town disposal site. They have agreed to allow us to dispose of weeds for 2 to 3 weeks of harvesting. There are concerns about the capacity of the disposal site. If the site becomes full, the Town is prepared to shut down our use of the site. Disposal is a long-term issue that should be addressed, regardless of whether the District purchases or contracts harvesting. Waste Mngt site on Hwy 45 does not take green materials. The site across the street, Advanced Disposal does take it and compost it, but it is \$38 per ton. Hwy 45 sites would dramatically increase harvester down time and transporting costs. Interim drying, or compacting prior to transport might be an option. R. Schopp will continue to work on this.

R. Schopp provided a letter from Craig Helker, DNR. He indicated that the current permit is based on the approved plant management plan, which is based on the use of a professional contractor. DNR would require an experienced operator. C. Helker said that purchasing a machine is a substantial change to the existing permit, and it will require an addendum to the plant management plan. The update will need an updated map showing harvesting areas and lanes. It will need an updated list of targeted plants. He stated that harvesting of native aquatic plants will not be permitted by DNR. A map of the disposal site areas to use, and a discussion of management measures to stop the spread of invasive species from that site will need to be included. There are concerns about disposal sites and the possible transfer of invasive species by birds. Once DNR receives all the required information, he will issue a new permit. DNR will require safety training, aquatic plant ID training, use of a GPS with operators trained in its use to ensure accurate harvesting and reporting. Harvesting will not be allowed in water less than 3 feet deep; the cutter bar must be kept 1 foot off the lake bottom, and there must coordination of the harvesting and herbicide treatment with DNR. Increasing the number of hours using the contractor will not trigger the changes to the plan and permit.

There are number of things that need to be finalized in the harvester acquisition, including using a contractor trucker. There must be two people available when someone is cutting to operate the harvester. The contractor trucker would not be able to do that. An operator must be able to have breaks, lunch, and for safety reasons, another trained operator. Someone will get gas, fill harvester, conduct safety and maintenance of the equipment. The proposal was to use a contracted trucker, so that person would not be used on the harvester. Normally, the person driving the truck would function as the 2<sup>nd</sup> operator. This significantly increases operation expenses. The committee will look into that.

A question was asked about other disposal sites used by lake's in the area. Little Muskego has their own property that has their building, and their disposal site. The District's property on Muskego Dam road is all wetland and cannot be used for a disposal site. Wind Lake cannot consider using Muskego's disposal site because it is way too far to go.

#### **New Business:**

K. Aron provided information on the District's insurance coverage. B. Rosenquist stated that he thinks the Errors & Omissions insurance is different from Director's & Officer's Liability and that the amount of coverage is insufficient. State law affords protections to lake districts, both in the procedure and the total potential damages. Our insurance company has successfully defended the District in two lawsuits. They provided the attorneys and did not try to make the District settle. K. Aron explained the coverages the District has. K. Aron will contact the Insurance company and provide the detailed coverage in writing from them for the next meeting. K. Aron will verify the difference between E & O and D & O coverage. She will get a price to increase the liability limits.

**Public Comments:** The letter from the person who would like to maintain the harvester if its purchased was appreciated. The staffing, and procedure to hire and manage the staff has not be done. A property owner thanked the board for agreeing to look into all the issues for harvesting.

There are board member conflicts with the March meetings. After discussion of the options, the board decided to eliminate the March meeting and have the next one on April 23, 2020. The meeting adjourned at 8:45 pm. Next meeting was changed to February 20, 2019 because of board member scheduling conflicts.

Minutes  
Wind Lake Management District Board of Commissioner Meeting  
Virtual Zoom Meeting  
May 28, 2020

**Present:** M. Bluemel, B. Rosenquist, J. Bellante, R. Mayer, R. Schopp, K. Aron and 6 citizens were present for the online meeting.

J. Bellante called the board meeting to order at 7:00 pm. He thanked Jena Ottery from EPSI for donating her time in assisting with our zoom meeting.

**Minutes:** Second sentence should be changed to “is recommended to have 2 people” rather than “must have 2 people”. In Public Comments correct typo to “manage the staff has not been”. Delete last paragraph about the “Next meeting”. M. Bluemel motioned to approve the minutes as amended, second by B. Rosenquist, motion carried.

**Treasurers Report:** R. Mayer gave the treasurers report for that covered 3 months. After a few questions for clarification, there was a motion by M. Bluemel to approve, second by R. Mayer, motion carried.

**Information and Correspondence:**

K. Aron provided information on virtual meeting and the complications. Board meetings are pretty straightforward and while they allow the public attendance, the public really just has input when allowed in public comments. Annual meetings are more complicated. An annual meeting cannot be legally held virtually because of the election law requirements. The annual meetings cannot have proxies, or absentee ballots. New laws passed this past winter complicates it more. The new law provides for election recounts that may only be requested by those at the annual meeting, and it must be in person voting and appeals. Most districts are postponing the annual meetings until fall, since ours is planned for September, hopefully we can have the actual meeting under any Covid-19 requirements. That will remain to be seen. Further discussion at the next meeting will have to make some decisions about conducting the meeting.

The harvester as of now is scheduled for June 8. The chemical treatments have not taken place because of poor conditions, including, too high water, too much rain, wind, etc. A treatment is scheduled for June 4, weather permitting. K. Aron polled the board about their opinions about the amount of weeds. She explained that the treatment will be in the shallow areas and navigational lanes for curly-leaf pondweed and filamentous algae. The dominant plant this year is curly-leaf pondweed. M. Bluemel indicated the water is 72 degrees near shore and that plants are low. He believes the June 8 cutting should take place but only for 2 days if possible. J. Bellante said that it is mostly curly-leaf in the NE part of the lake.

So far, the board doesn't think there is enough for a full week of cutting, but they are not going to want to work for only 2 days. We have required a firm commitment from the harvester for 5 specific weeks with a 3-week advance notice to change the schedule. We do not know what his schedule is and how much flexibility he has. We don't know what the weed growth will be to know whether we should wait until the 22<sup>nd</sup>, or proceed with the 6<sup>th</sup>. Different options were discussed. K. Aron said she expects the weed growth to increase quickly. To summarize:

- The board doesn't want to harvest on consecutive weeks
- The contractor may not want to harvest only 2 days
- Weeds may take off and if we don't harvest, we will quickly be behind.
- If the water drops, it will expose more weeds.
- The board does not want to guarantee 5 full days of cutting

K. Aron will work with the contractor to do the harvesting with those considerations.

It does not appear that there will be a goose harvest. We have not had reports of enough geese to be permitted to do a roundup. The USDA may not be doing the roundups because of the coronavirus. M. Bluemel has only seen 23 and he doesn't believe that we should do the roundup this year. All other reports coming in were of less than 10 geese.

M. Bluemel reported on the grant meeting of the Wisc. Waterways Commission. We were awarded a 35% grant for a harvester purchase. From a procedural standpoint, J. Bellante must sign the paperwork, and we would have 3 years to spend the money. We do not want the upfront money so J. Bellante should not check the Advance Funds box when he signs the form.

**Public Comments:** J. Bellante pointed out that the public should type in any questions or comments using the Chat button at the bottom of the screen. One participant thanked M. Bluemel for pursuing the grant. He thinks that having our own will give us more flexibility.

**Old Business:**

K. Aron presented the memo from the owner of our agent regarding the insurance coverage. The professional liability part of coverage Directors & Officers is for businesses, corporations and other similar entities. The Errors & Omissions is for municipalities. The District has the correct coverage in place. B. Rosenquist asked about the amount of coverage and when it was last increased. K. Aron said the cost of increasing from \$500,000 to \$1 million coverage is \$122 but it can't be increased until renewal. It has been at least 15 years, since the limits were increased. There have been no changes in exposure during that time. The agent indicated the norm is now usually \$1 million. B. Rosenquist questioned if there should be 2 or 3 million coverage. K. Aron will get those numbers.

K. Aron distributed 2 ten-year budgets and the contractor's options for multi-year contracts. The contractor still has the ability to purchase the additional harvester that is ready for purchase. M. Bluemel thinks it should be decided at the annual meeting, not by the board. B. Rosenquist concurs. M. Bluemel would like to invite him to the June meeting to discuss the contract.

K. Aron said both sheets are based on what was approved at the annual meeting. They assume we are spending 100% of the budget, with the exception of any carryover funds. The board discussed the numbers, the cost of disposal sites, which line items fall under both spreadsheets, and that this is a tool to use to compare the programs out over 10 years. M. Bluemel said they need to have a committee meeting to bring more answers to the next board meeting, including costs and operational plans. He asked about how to go about having a meeting at the Town hall. He was advised to speak directly to the Town about that. R. Schopp brought up the use of the Town transfer site for disposal. There will be costs to remove the cut weeds from the disposal site at least annually. A new site needs to be located as well as costs to remove the weeds. The Town has been asked to put together a cost for any work done by the Town. The area to dump the weeds has been reduced significantly and there just isn't the room. The location and type of disposal site impacts the decision on the type of harvester and trailer or conveyor that is purchased. The board needs to try to find a new disposal site that complies with DNR requirements.

The committee will meet to discuss the remaining issues surrounding the purchase of a harvester. Staffing and safety are a big issue. As the committee has presented their info so far, there is only one person. That means there would be no one there to relieve the operator, respond to emergency calls, equipment problems, etc. This needs to be resolved, along with the other items. The committee recommendations need to be distributed to the board a week prior to the meeting so the board has time to review the materials.

**New Business:**

R. Mayer asked about the porta-johns at the boat launch. DNR is responsible for that and at this time will not have them there due to coronavirus concerns. The requirement to clean the porta-johns was \$80 a time. Because they would have to be done 2 times a day, it was too big of a financial hit for DNR.

The property owner by the dam has had issues with night-time anglers near the dam. They are noisy and use lights that glare into the homes. K. Aron forwarded the complaint to the Warden, but they indicated not a lot can be done because it is a legal activity.

R. Mayer mentioned the signage was not great for the Emergency Slow No Wake order. This is entirely a Town matter. The Weds night fish tournament was seen as a big violator of the no wake order.

**Public Comments:** One question had to do with the signs for SNW. The Town posts the signs.

The meeting was adjourned at 8:30.

Next meeting is scheduled for June 25, 2020.

**Minutes**  
Wind Lake Management District Board of Commissioner Meeting  
June 25, 2020

**Present:** M. Bluemel, B. Rosenquist, J. Bellante, R. Mayer, R. Schopp, K. Aron and 6 citizens were present.

J. Bellante called the board meeting to order at 7:00 pm.

**Minutes:** R. Mayer motioned to approve the minutes, second by R. Schopp, motion carried.

**Treasurers Report:** R. Mayer gave the treasurers report. Motion by M. Bluemel to approve, second by B Rosenquist, motion carried.

**Information and Correspondence:**

The dam was closed on June 8, and by 3<sup>rd</sup> week in June the lake dropped and after the last rain was back up over legal level.

K. Aron and R. Schopp have been working on weed disposal. There are 3 different options where it may go. A 4<sup>th</sup> option is no longer available after that farmer took material last year from Big Muskego, and it was unusable because it contained too much cattail debris. It appears that it may be possible to have a farmer take the material once or twice a year, from the disposal site. There will be a cost of possibly \$5000 to \$6000 per year.

**Public Comments:**

A property owners asked about whether other weeds will also come from Waubeesee. J. Kotarak said a friend of his sons runs the Little Muskego harvesting program and he makes \$20 per hour, and the cutters make \$8 to \$10 per hour. They dump at Trees On The Move, but he said there are actually places that will pay to take the weeds. He can have him attend the next board meeting to correct misinformation provided by K. Aron. When questioned, he said her disposal information is wrong and that she doesn't want the harvester purchased.

**Old Business:**

There were 2 chemical treatments conducted. One for algae for weeds. The 2<sup>nd</sup> treatment was the grant-eligible SSW treatment. Milfoil is significantly down except in the NE end where it is mixed with lots of curly-leaf and coontail. The channel and the N shore has the most SSW. But it appears that SSW is reducing the amount of milfoil in the large area E of the point on the N shore. There is a lot of filamentous algae because of the type of spring we have had. The initial harvesting plan for week 2 was modified because of the weather, so instead of starting on the SE end, he cut along the N shore. Forty-two loads were removed the first week. The plans given to the harvester are put together beforehand based on weed growth, weather, harvester safety, types of weeds, and problems. Plans are developed to guide both the harvester and the herbicide treatments.

K. Aron called Bill Morris at Clearwater to answer the board's questions about his proposal for multi-year work. Bill explained his proposal, including the machine he would purchase if the District approved a multi-year contract. If there was no multi-year contract, he would not purchase another machine. Various schedule options were discussed. Bill explained he is very willing to work with the District and would certainly honor his reduced rates with a multi-year contract.

K. Aron reported that the insurance co does not have 2 or 3 million liability coverage. The 1 million is standard. An umbrella policy can be purchased for \$2,000 to \$3,000 per year. R. Mayer motioned

to increase coverage to \$1 million when the policy is up for renewal; 2<sup>nd</sup> by M. Bluemel. Motion carried.

K. Aron explained that there are logistical problems with having the Annual Meeting. This meeting room might hold 40 people. In a normal meeting, there are often 80 to 100 people. Add in the harvester purchase, and the additional capacity needed for 300 plus people. Veterans Terrace, Muskego PAC, Lakeview, etc, none of the facilities are large enough. Facilities will require social distancing or you cannot use their facility. An outside meeting is unworkable. The meeting must be noticed and that process begins a month before the meeting. It costs about \$1200 for that notice procedure. If the weather is bad, rainy or windy, or mosquitos, it can't just be rescheduled. The entire notice procedure must be redone, delaying a meeting by a month, and costing an additional \$1200. There would have to be provisions for chairs, and with social distancing requirements, sound is a huge issue. A zoom meeting is not possible to have a legal meeting with an election. People are afraid to attend meetings of any size. The District has a lot of elderly, who will have problems with a zoom meeting: including no access to internet, or a difficult access meeting held on grass. Two-way sound system must be provided.

K. Aron again explained the problems that lake district face with the annual meeting because of the intersecting laws. A meeting cannot be postponed 2 weeks. It would take 4 weeks to re-notice the postponed meeting.

K. Aron's recommendation is to declare an emergency, have a zero-increase budget, with the harvester delayed until the next annual meeting, to keep attendees to a minimum. The notice would have to state that there will be no new business, no changes to the budget, and it would have to be very clear that this is a special situation until the next annual meeting, or hold a virus-impacted on-line annual meeting, with no new business, to just approve the budget, and adjourn, but that option has a lot of logistical problems as well. The commissioner position expires at the end of the annual meeting. The board can then appoint M. Bluemel to fill the position for a year since he is interested in seeking re-election.

M. Bluemel said we should try to do it outside on the baseball fields with chairs 6 ft apart. It costs \$4 each to rent chairs, so it would cost \$1500 just for the chairs. R. Schopp said elderly will have issues accessing a meeting on the ball fields.

The harvesting committee did not discuss or address the issue of the disposal site.

M. Bluemel said the committee wants to hire a manager to handle the harvesting program, train staff in operating the harvester, safety and DNR's training of plant ID etc. make harvesting decisions, fill in on the harvesting crew and that the District hire him as a 1099 contractor. He said if the manager harvests, he would be paid the hourly rate as well as the \$500 per month contractor rate. K. Aron distributed information that the position is not eligible to be hired as a 1099 since they do not meet any of the state's nine criteria. They would have to be an employee. The board has previously indicated that the board would do any hiring and would oversee the program, including the manager. R. Meyer said only one person should be responsible to purchase fuel, probably just the manager.

He indicated he has sent out a request for final proposals from the two vendors and he wants them by July 15.

Another idea that the committee did not discuss was the DNR plan requirement. M. Bluemel wants more clarification, because he doesn't believe Craig Helker understands what we are doing, and so therefore we shouldn't need to update the plan. K. Aron indicated that he is willing to attend a meeting if needed. She will contact him for the July meeting.

The committee discussed the spuds to drive into the ground to park the harvester rather than tying it to the pier. K. Aron said that shoreline is hard pan, and that a harvester should not be tied to a pier.

They discussed a handheld GPS. There are concerns about a handheld not being on the harvester when it is operating. And data must be downloaded to provide the information. K. Aron said the

GPS should not be a “breadcrumb”. It should be permanently mounted to document what is cut and where. The committee thought a portable unit would be better. The current contractor provides whatever we need for the reporting. DNR believes that a professional meets certain standards, that a new harvesting program does not. We would have to earn our credibility with DNR. WLMD will not be held to the same standard as an experience professional until we prove that the District has earned it.

The committee is checking with the temp agencies for updated prices for the staff.

The board has not discussed or decided on what the board wants on the actual harvester, such as stainless or steel, what parts you want, number compartments in the hulls, spuds or no spuds, etc. While the committee has provided certain information, the board has not done anything with that, nor has made any decisions. The board has the responsibility to either approve, deny or modify all the recommendations of the committee. For instance, one quote has a list of spare parts and tools, the other doesn't. It is not enough to just indicate “parts” – to evaluate the bids, you need to know what it includes. M. Bluemel said only Aquarius indicated they listed items, but in the paperwork submitted to the board for review, only the Inland Harvester listed the parts. M. Bluemel said he has already requested final proposals from the two vendors to receive by the 15<sup>th</sup>.

K. Aron asked if anyone has changes or issues with the regular budget items, using the 12-month budget that was approved at the 2019 annual meeting as a starting point. M. Bluemel said the SSW treatment would end after 2020 and the \$20,000 budget would be added into the regular budget. K. Aron said that SSW will have to continue in the shallow navigational areas or property owners will not be able to reach the lake. Until there is new information on effective deep-water SSW treatments, the deep water area of SSW will not be treated. The full plant control budget includes all chemical treatment, harvesting and roadside pickup. Budget management should remain as one line item or you won't have the flexibility to do what needs to be done annually. SSW treatments will become more expensive as time goes on, and as SSW spreads. M. Bluemel thought the SSW treatments did not work and would not continue. However, while SSW treatments in deep areas are not as effective, those conducted in shallower navigational areas have been effective and those property owners have no alternatives. Harvesting cannot be used in those areas. Other budget items for 2021 were reviewed. The calendar year budget will make things easier to understand.

**New Business:**

None.

**Public Comments:** E. Stewart indicated that she is not comfortable with the decisions that will be made about what is harvested if it is purchased. She said that K. Aron is making those decisions now. K. Aron explained that prior to every harvesting week or chemical treatment, she inspects the lake, produces a map with instructions about what work is to be done by the various contractor.

The meeting adjourned at 10:05 pm.

**WIND LAKE MANAGEMENT DISTRICT COMMISSIONERS MEETING Minutes  
Norway Town Hall Thursday July 23, 2020 7:00 pm**

**Social distancing is required and masks are strongly encouraged**

- 1) Call to order 7:05 all commissioners present, 38 people attended
- 2) Approve minutes Approved Mike Bluemel seconded by Bruce Rosenquist MC
- 3) Treasurers report Approved Mike Bluemel seconded by Ralph Schoop MC
- 4) Information and Correspondence Approved contract with Lakes and Ponds approved Mike Bluemel approved seconded by Ron Mayer
- 6) Old Business
  - a. Chemical treatment and harvesting update. Includes SSW grant final project report contract approval and discussion of remaining harvester schedule
  - b. Discussion and Resolution - required action on Sept 3<sup>rd</sup> annual meeting issues and protocols related to or as a result of Covid-19. A motion was made by Mike Bluemel to hold the annual meeting at the gazebo in Meter Park on September 12<sup>th</sup> 9AM with a rain date of September 19<sup>th</sup> which will be called by the chairman by noon on September 11<sup>th</sup>. A spirited discussion occurred and the motion was passed.
  - c. Discussion and board vote on all items and recommendations from the harvesting committee or other issues related to harvester acquisition, including budget, equipment, staff, bids, special charges, etc. Mike Bluemel made a motion to present two options based on 250 hours of operation to the electorate upon which to vote. Option A purchase and operate a harvester at \$54,556 annual cost or B. Continue to hire a contractor at \$42,500 Ron Mayer seconded MC Mike Bluemel motioned approve the budget as printed changing lines 27 to \$2400 line 29 to \$4000 and chemical weed control at \$45,000 on the two harvester options. Mike Bluemel motioned to approve the annual meeting agenda and resolution changing meeting date to September 12 at the gazebo. Ralph Schoop seconded MC.

Meeting adjourned at 10:20

**NOTE:** The next regularly scheduled Board meeting is **tentatively** scheduled for Thursday August 27, 2020 at 7:00 pm at the Norway Town Hall.

**SPECIAL MEETING OF THE WIND LAKE MANAGEMENT DISTRICT  
BOARD OF COMMISSIONERS  
(262-210-3713)  
Norway Town Hall**

**Tuesday July 28, 2020  
7:00 pm**

**Social distancing is required and masks are strongly encouraged**

## Minutes

- 1) Call to order 7:05 All commissioners present
- 2) Information and Correspondence Joe Bellante shared information from Brian Suffern of Marine Biocheists, who was doing a lake analysis for Starry Sonewart and noted what may have been a mass of blue-green algae 300-400 yds south of Wood Island. He could not definitively identify it since the mass appeared to be a mixture of filamentous algea and cotton wood cotton. Craig Helker of the DNR, was advised of the mass for possible follow-up. It was noted that if the mass was blue green algae,"it was nowhere near a bloom".

We discussed some the details for the outdoor annual meeting September 12<sup>th</sup> 9AM at the park area behind the Town Hall at the gazebo.

Electors: Bring ID for verification of residence, lawn chairs and pen/pencil

The WLMD direct line will be discontinued.

The WLMD mailing address has yet to be determined

- 3) New Business
  - a. Resignation of Kathy Aron as Executive Director was accepted by the Board with appreciation.
  - b. Review and Discussion of action items in preparation for the Annual Meeting and assignment of responsibilities among Board of Commissioners is an ongoing process.
  - c. It appears we will have several items on which to vote at the annual meeting.
    - \*The budget for 2021 which will determine if we contract our harvesting or purchase and operate our own harvester
    - \*Will we increase the number of elected commissioners to 5 from 3
    - \*Election of a commissioner for 2020 for a three year term
    - \*Possible election of two people for the additional positions if approved at the Annual Meeting.

Adjourn at 8:30

Meeting dates are subject to change. Consult WLMD.org for latest information.

**MEETING OF THE WIND LAKE MANAGEMENT DISTRICT  
BOARD OF COMMISSIONERS  
(262-210-3713)  
Norway Town Hall**

**Thursday August 27<sup>th</sup> 2020  
7:00 pm**

**Social distancing and masks are required**

MINUTES

- 1) Call to order at 7:05 with all commissioners and 5 residents attending
- 2) Approved minutes for July 23<sup>rd</sup>, July 28<sup>th</sup> and August 3<sup>rd</sup> meetings with a title correction
- 3) Treasurers report approved
- 4) Information and Correspondence: An email sent to Ralph Schopp from Brian J. Suffern of Marine Biochemists was shared with the Board. The email noted a fairly large area of Starry Stonewort along the north shore of Wind Lake, about 4-5 feet below the surface of the water. Mr. Suffrin described the area as “a continuous carpet rising off the lake bottom.” The email also noted that compared to 2019, Wind Lake went from 94 points with Starry Stonewart to 112 in 2020. J. Bellante advised that he would forward the email and the attached map denoting the updated areas of confirmed Starry Stonewart.
- 5) Public Comments, SSW was discussed as well as poor cutting practices of our harvester vendor.
- 6) Old Business
  - a. Harvesting update.
  - b. Discussion of action items in preparation for the Annual Meeting and assignment of responsibilities among Board of Commissioners, these items include U.S. Flag, tables and chairs, port a john, Sound system, signage, golf cart transportation, verification of residence, oath of office, ballots for 4-5 issues and taking minutes of this annual meeting.
- 7) New Business is the annual meeting.
- 8) Public Comments the attendees gave their suggestions for the annual meeting.

Adjourn 8:20

**NOTE:** The Annual Meeting will be held in the outdoor pavilion behind the Norway Town Hall on Saturday September 12, 2020 at 9:00 a.m. Meeting dates are subject to change.

Postponement due to weather will be made by 12:00 p.m. on Friday, September 11, 2020. Consult WLMD.org for latest information.

Rain Date: September 19, 2020 at 9:00 a.m. Norway Town Hall Pavilion

**SPECIAL MEETING OF THE WIND LAKE MANAGEMENT DISTRICT  
BOARD OF COMMISSIONERS  
(262-210-3713)  
Norway Town Hall**

**Monday August 3, 2020  
7:00 pm**

**Social distancing and masks are required**

Minutes:

- 1) Call to order at 7:20 Ron was absent, 3 residents attended
- 2) Joe received 2 emails:
  - 1) A property owner expressed a desire to recognize Kathy Aron for her years of service to the District. The owner also wrote in opposition of expanding the size of the Board of Commissioners.
  - 2) Lake and Pond Solutions sent an email containing the second page of a contract for their work on writing the AIS grant summary. At the July 23<sup>rd</sup> meeting only the first page of the contract was signed.
- 3) New Business
  - a. Discussion and possible action on expanding the WLMD Board of Commissioners to five elected positions from the current three. The discussion was held and it was passed 3 yea 1 nay
  - b. Review and discussion of operational responsibilities and assignment among Board of Commissioners. Will be done upon the election of two new board members if passed by the electorate.
  - c. We discussed some of the details of the annual meeting ie election ballots, paper flow, resident ID verification newsletter mailing etc.

The next commissioners meeting will be held atn7:00 August 27 at the Town Hall.

Adjourn

Meeting dates are subject to change. Consult WLMD.org for latest information.

**MONTHLY MEETING OF THE WIND LAKE MANAGEMENT DISTRICT  
BOARD OF COMMISSIONERS**

**Norway Town Hall**

**Thursday October 22, 2020  
7:00 pm**

Present: Chairman Mike Bluemel, Secretary Ron Mayer, Treasurer Jeremy Sauld, Town Rep Ralph Schopp, Jim Marks, and Bruce Rosenquist. Also present were Harvester Committee members Jerry Kotarek and John Landry. County Rep Joe Bellante was excused. No other citizens attended.

**Minutes**

**Meeting called to order at 7:00pm.**

**Approve minutes from Oct 6<sup>th</sup> Special Meeting**

J. Marks motion to accept as written, J. Sauld second. Motion passed unanimously.

**Treasurer's Report**

Report presented by Jeremy Sauld. Motion made by Ron Mayer to accept as presented, second by Ralph Schopp. Motion passed unanimously.

Discussion on uploading information to the County for tax billing and the need to audit our tax list against the Racine County tax list (a difference approximately of 90)

**Information and Correspondence**

J. Marks presented information on the Grant for SSW. Possible extension on the Grant if there is money left. Will check and address next meeting.

J. Marks suggested adding County Phone # for Dam to website for questions/concerns. R. Mayer will have it added.

J. Marks suggested having DNR to look at Welch property – 74 acres for possible purchase. It is mostly wet lands and some farm land. J. Marks to follow up.

B. Rosenquist stated that the Harvester Committee also contacted a third vendor (Eco Harvesters) but they do not build a harvester large enough to meet our requirements.

Special recognition regarding the Annual Meeting: Mike Bluemel saved WLMD over \$250 by picking up and returning the rented tables/chairs and Jerry Kotarek provided the audio system at no charge.

## **Public Comments**

There was a citizen question on the USGS charge. J. Marks explained that it was part of the legal settlement and it must be maintained. There was also a citizen comment with support both of the harvester manufacturers.

## **Old Business**

### **Review harvester bids and take possible action on acquisition**

M. Bluemel presented bids/information from Aquarius and Inland. Information had also been emailed out prior to the meeting for members to review. There was also a possible parts list to be included with purchase. There was discussion on the bids and on the questions that were asked of the vendors.

Performance bonds: Both companies could provide bonding if required (Aquarius \$1661, Inland \$6600). Discussion on whether bonding is needed.

Completion date and penalty date option: Inland had no problem with the completion date and agreed to the late penalty. Aquarius did not think the completion date would be a problem but would not agree to a late penalty.

Payment terms for both companies were a 1/3 down payment. Aquarius requires the balance due on completion. Inland requires an additional 1/3 at half completion and balance upon completion.

J. Marks attended a seminar at Aquarius and discussed what was presented.

Discussion on the GPS units quoted. The unit that Inland quoted was a better unit, but more expensive.

Further discussion on pros/cons of each and the price difference between the two units.

M. Bluemel called both companies on speaker phone with questions on liability insurance (Aquarius liability \$3M, Inland liability \$4M), stability (both have had units flip because of operator error/weather), cutter head width (both could provide 8' width for no extra charge).

### **Motion on Spuds**

There was discussion on spuds (hydraulic anchors) and where/how they would be used. Motion made by J. Marks to have spuds included in the build spec, and seconded by B. Rosenquist. Motion failed 3 to 2.

### **Motion on Performance Bond**

There was discussion on requiring a Performance Bond. Motion made by R. Schopp to not require bond, seconded by R. Mayer. Motion failed 3 to 2.

### **Motion on Harvester Purchase**

Motion made by R. Schopp to purchase the harvester from Inland, including a performance bond and up to \$10,000 for parts, seconded by R. Mayer. Motion passed 3 to 2.

### **Discussion/ possible assignment of responsibilities to Board members**

There was discussion on list of duties previously handled by K. Aron. A draft list of responsibilities was assigned and may be finalized at next meeting.

### **New Business**

There was brief discussion on the annual meeting, specifically what to do next year and when to have it. Determination will be made at a future meeting.

B. Rosenquist suggested recognition, possibly a plaque for Kathy Aron. It will be discussed further at next meeting.

### **Public Comments**

There were not any public comments.

**Meeting was adjourned at 9:30pm**

## WLMD Annual Meeting & Budget Hearing Minutes

September 19<sup>th</sup> 2020

In order to comply with Wisconsin COVID 19 rules and regulations the WLMD commissioners chose an outdoor site in Meyer Park Town of Norway, to hold our 2020 annual meeting. This proved to be a satisfactory arrangement. We plan to return to our usual date of the first or second Thursday in September depending on the Packer schedule in 2021.

Call to order Pledge of Allegiance: 9:05AM

Introduction of Board members

Approval of 2019 Annual Meeting minutes: A motion was made, seconded and approved by voice vote to dispense with the reading of minutes. Passed by majority voice vote.

Treasurer Mayer provided an insight into the two budget options for 2021 including a potential loan for the purchase of a harvester and refreshed the electors to the ½ year budget. Commissioner Bluemel updated the electors as to the work of the harvester committee.

Chairman Bellante read the Budget Hearing and Approval Resolution 1 2020:

*Whereas the Board of Commissioners proposed the enclosed budget for WLMD for the year Jan 1 2021 through Dec 31 2021.*

*And whereas notice of Budget Hearing and Annual Meeting was provided to residents and Landowners:*

*And whereas the board has proposed the annual special charge be set; \$220 lakefront, \$130 canal and \$90 off lake properties:*

*And whereas the board recommends the projects presented herein:*

*And whereas the 1997 annual meeting gave the Board authority for short term borrowing only to cover grant reimbursements not yet received:*

*And whereas the 2010 Annual Meeting approved the levy of irrepealably taxes to repay state loans:*

*Be it further resolved that the projects included in the budget, as may be amended by this annual meeting are hereby approved:*

*Be it further resolved that the annual WLMD charges will be placed on the 2020 tax bill with no penalties:*

*Be it further resolved that the WLMD board is authorized to apply for available grants:*

*Be it further resolved that the authorization for short term borrowing to cover grant reimbursements not yet received is continued through this budget year:*

A vote was held. Resolution 1-2020 which included a harvester purchase was hereby approved:

Yes 148 No 19

The board has recommended enlarging to 7 people (5 elected and 2 appointed). Several electors spoke motion made and seconded, vote

Yes 138 No 16

Election of commissioner – current board member Mike Bluemel’s term is over. Nominations from the floor were welcome. Having none, Mike was reelected by voice vote.

Election of two additional commissioners, nominations were received from the floor, Jeremy Sauld and Jim Marks names were submitted. A vote was held to determine who would be a two year or three commissioner:

Jim Marks two year, Jeremy Sauld three year.

No new business brought up and a motion to adjourn and seconded was made. Meeting adjourned at 11:05AM

A board of commissioners meeting was held following the annual WLMD meeting to elect officers and the results are as follows:

Mike Bluemel Chair, Ron Mayer Secretary, and Jeremy Sauld Treasurer.

Your commissioners:

Mike Bluemel

Jeremy Sauld

Ron Mayer

Bruce Rosenquist

Jim Marks

Joe Bellante

Ralph Schopp

**SPECIAL MEETING OF THE WIND LAKE MANAGEMENT DISTRICT  
BOARD OF COMMISSIONERS**

**Norway Town Hall**

**Tuesday October 6, 2020  
7:00 pm**

Present: Chairman Mike Bluemel, Secretary Ron Mayer, Treasurer Jeremy Sauld, County Rep Joe Bellante, Town Rep Ralph Schopp, and Jim Marks. Bruce Rosenquist was excused. Also present were Harvester Committee members Jerry Kotarek and John Landry. No other citizens attended.

**Minutes**

**Meeting called to order at 7:00pm.**

Brief discussion on the WLMD credit card, whether to renew it or apply for a debit card. It was suggested the credit card history may help with credit rating. The decision was left to the discretion of the treasurer.

**Harvester Bid Spec:** Bruce Rosenquist was unable to attend but sent a letter with his suggestions. Discussion on whether a third bid was required. There are two local companies, with the next closest in California. It was determined that the two local bids (Inland and Aquarius) would be sufficient.

Discussion on potential options for the harvester: There was consensus agreement on stainless steel hull, retractable paddles, control levers (vs. electric joystick), stainless steel belting, wear strips, on-board wash down system, basic GPS unit, manual auto-greasing system, and large Bimini top.

Further discussion on hydraulic anchors and Hatz (vs. Kubota) diesel engine, Consensus agreement to specify hydraulic anchors (spuds).

Additional discussion about the two companies, such as the repair support system, parts availability, option to provide short term replacement harvester, and cutter bar width (Inland could provide an 8' cutter bar for the same price).

Discussion of the conveyor trailer spec: Consensus agreement to specify a Honda engine, solid aluminum side walls, extended hopper, and stainless belting,

Discussion on what questions to ask of bidders: Chairman Bluemel agreed to email both vendors with questions on the availability of on-site service and parts supply.

Discussion on financing: It was determined that the grant would cover the down payment required to start construction. The balance of financing would be decided at a future meeting.

**Meeting Adjourned at 8:45**

**SPECIAL MEETING OF THE WIND LAKE MANAGEMENT DISTRICT  
BOARD OF COMMISSIONERS**

**Norway Town Hall – Lower Level**

**Monday November 2, 2020  
7:00 pm**

Present: Secretary Ron Mayer, Treasurer Jeremy Sauld, County Rep Joe Bellante, Town Rep Ralph Schopp, and Bruce Rosenquist. Chairman Mike Bluemel and Jim Marks were excused, No citizens attended.

**Minutes**

**Meeting called to order at 7:00pm by J. Bellante.**

There was brief discussion on bonding and possible financing options. R. Schopp suggested contacting Tom Kramer at Town of Norway to see if there was another option for financing.

**Bond Requirement**

Motion by R. Mayer to rescind bond requirement with Inland Harvester based on new terms of 1/3 down payment and the balance due upon completion, seconded by J. Sauld. Motion passed unanimously

**Purchase Motion (Final Numbers)**

Motion by R. Mayer to enter into to contract with Inland Lake Harvester Inc for the purchase of model ILH7-450 lake harvester with 8' wide cutting width and conveyor trailer for the quoted price of \$189,503.96, utilizing \$41,251.88 of State grant funds and \$21,916.10 of WLMD funds as down payment, with the balance of \$126,335.98 due upon completion, seconded by R. Schopp. Motion passed unanimously.

**Paint Color**

There was a brief discussion on the paint color options for the harvester. M. Bluemel and J. Marks were not present but had forwarded their top color choice of Safety Blue and Light Blue respectively. Motion by R. Mayer to go with Safety Blue as the color choice for the harvester and seconded by J. Sauld. Motion passed 6-1.

B. Rosenquist questioned if it would be required to register the harvester. That was unknown and would have to be researched/addressed at a future meeting.

No public comments.

**Meeting was adjourned at 7:30pm.**

**SPECIAL MEETING OF THE WIND LAKE MANAGEMENT DISTRICT  
BOARD OF COMMISSIONERS**

**Norway Town Hall**

**Thursday December 3, 2020  
7:00 pm**

Present: Chairman Mike Bluemel, Secretary Ron Mayer, Treasurer Jeremy Sauld, County Rep Joe Bellante, Town Rep Ralph Schopp, and Jim Marks. Bruce Rosenquist was excused. No citizens attended.

**Minutes**

**Meeting was called to order at 7:04pm.**

**Approve minutes for October 22<sup>nd</sup> and November 2<sup>nd</sup> meetings**

J. Sauld made a motion to approve as presented, R. Schopp seconded. Following a brief discussion, motion passed unanimously.

**Treasurer's Report**

J. Sauld presented report, which included a deposit from grant and the down payment to Inland for the harvester. After discussion on how best to detail harvester expenses, R. Schopp made a motion to approve report as amended (show harvester cost purchase as a separate line for 2021 for end of year report), J. Bellante seconded. Motion passed unanimously.

J. Sauld also mentioned that the District credit card was updated with his name.

**Racine County Tax Info Upload**

J. Sauld presented information on the tax upload info, specifically the difference between existing spreadsheet provided by K. Aron and the list from Racine County. J. Sauld and M. Bluemel audited all the properties in the District. They found many discrepancies (properties undercharged) and many properties in the District that were not being charged any lake dues. They provided a map of the entire District, with each property highlighted according to their lake charge. In total, they found \$13,510 in additional annual revenue (\$20,265 for the current 18 month billing period). There was no immediate answer as to how these properties could have been undercharged or not charged for so many years. The audit was very time consuming, but proved to be necessary and beneficial. Special recognition for J. Sauld and M. Bluemel for their many hours involved with this audit.

**Tax Levy Filing**

The Wisconsin Dept of Revenue mailed a form requesting information on our tax levy. J. Sauld switched the account to our new address and completed the bi-annual form showing zero tax levy.

## **Information and Correspondence**

J. Marks presented info on Muskego property that was cut and baled by a local farmer.

There were concerns on width of landing at public launch for harvester. B. Rosenquist has offered to contact DNR about possibly widening ramp.

Ordinances posted at launch have not been updated in over 5 years. Ralph will check into it with Town PD.

Well on launch lot might have been damaged. Ron will check with lot neighbor that is having landscaping work completed.

Swans on lake and are growing in number can carry disease. No action will be taken now but J. Marks will talk to warden if problems arise.

M. Bluemel talked about reimbursement on SSW grant funds from 2019 and possible 2020. It may be possible to extend remaining funds into 2021. At this point we are waiting on report from Lake and Pond as to remaining funds. Item was tabled to next meeting.

## **Public Comments**

None

## **Old Business**

### **Harvester Update**

Contract was signed and down payment check was mailed. R. Schopp stopped by Inland to check progress.

R. Mayer mentioned that B. Rosenquist requested that the record show that the Harvester Committee also contacted PMC Aquatics LLC about a bid but received no response from that company.

### **Discussion of possible options for disposal of harvested weeds**

R. Schopp has not had any luck with a dump site. B. Rosenquist had contacted a farmer that possibly might be interested. Item was tabled to next meeting. J. Marks provided a copy of the contract with Town for weed disposal.

### **Discussion and possible action on SSW Grant**

See Information and Correspondence above. Item was tabled.

### **Discussion and possible action on plaque/recognition for Kathy Aron**

Item was tabled to future meeting.

### **Discussion/possible action regarding responsibilities of Board members**

Draft worksheet was reviewed with understanding that it is a work in progress.

## **New Business**

### **Discussion/possible action on funding/financing of harvester payment**

J. Sauld contacted Board of Commissioners of Public Lands for possible financing. The Board of Commissioners thought we may need to have a special meeting to cover the language in Chapter 33 specific for financing. Discussion on what is needed to complete process.

R. Mayer presented idea to sell part of lake lot to neighbor. Portion sold would not affect harvester operations but would make District lot non-buildable. Members thought it was a worth pursuing as an option. Neighbor will need to contact Town and County to confirm lot could be split and would support his use. J. Marks made a motion to contact neighbor on split line and possible price, R. Mayer second. R. Mayer will be main contact person with neighbor. Motion passed..

There was further discussion on financing options, including using a local bank. With additional revenue, financing may not be needed. Item was tabled to next meeting.

### **Discussion on past and future chemical treatments for SSW**

J. Bellante mentioned that it may be best to wait on the Lake and Pond report. Not all members were in favor to continue SSW treatments. There was discussion on obtaining more information from Marine Biochem and DNR. Item was tabled to next meeting.

### **Discussion and possible action on chemical treatment permit**

J. Bellante will handle applying for the annual permit, including the public notice ad in the paper.

### **Discussion and possible action on moving meeting dates to Tuesdays**

There was discussion on possibly moving the meeting dates but Tuesday did not work for all members. There was further discussion, including possibly moving to 4<sup>th</sup> Monday of the month. November/December meeting would still be combined because of the holidays and would meet on Dec 6<sup>th</sup>

J. Sauld made a motion to move 2021 meetings to the 4<sup>th</sup> Monday of the month starting in January, R. Schopp seconded. Motion passed unanimously. R, Mayer will confirm with Town and have website changed accordingly.

## **Public Comments**

None

**Meeting was adjourned at 9:30 pm.**